



## PERSONNEL CIRCULAR

SUBJECT: Open bidding for JCA Isuzu vehicle

DATE: September 13, 2018

JCA invites personnel who are interested to buy school vehicle to bid for it. Details are as follows:

Isuzu NHR-PV  
Model : 2006  
Color : White  
Engine : 4JB1-394377P  
Mileage : 42,542  
Condition : Aircon does not cool well  
Terms of payment : Cash or check with 3 days clearing  
Floor Amount for bidding : 325,000

1. Submit bid in sealed envelope to Property Department by September 21, 2018
2. Result to be posted via intranet on September 28, 2018.
3. The winning bid will be given a week to pay for the vehicle in cash or check or the awarding bid is cancelled.
4. Turn-over of the vehicle will be done only:
  - 4.1. Upon payment
  - 4.2. Signing of deeds of sale
  - 4.3. Turn-over of document ownership ( e.g., OR CR, insurance policy )
  - 4.4. Issuance of Property Pass